Board Work Session at 6:30 pm, prior to the regular board meeting.

Muskegon Charter Township (MCT) Regular Board Meeting Minutes January 3, 2017

A. CALL TO ORDER: Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent: None **Also present:** Staff: Planning/Zoning/Development Director L. Grabinski, Fire Chief Glotzbach, Accounting Director Joslyn, Police Chief Sanford and 4 guests. (Commissioner S. Hughes)

This meeting was recorded and labeled the January 3, 2017 regular board meeting.

C. APPROVAL OF AGENDA - It was moved by Treasurer Wood and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY -

1) Agenda Item #4: Eloy Martinez – I am here to give comments regarding the sign ordinance. Time limits on a temporary sign put additional constraints on special event advertisement. The ordinance as proposed is easier to enforce than adding all the time limits. If a business is not in compliance they are issued a ticket and that's it. This proposed ordinance does contain a sunset clause. We want the Board to give the proposed ordinance that is before you a try.

2) Agenda Item #3: Erik Van Dop – Brickley DeLong: I know the Board will soon select a firm for Audit Services. Just wanted to thank Muskegon Charter Township for all the years we have worked together. We will continue to be

E. CONSENT AGENDA

your friends and neighbor.

- 1. Approval of Regular Board Meeting Minutes December 19, 2016
- 2. Maintenance/Inspection & Plan./Zoning Com. Mtg. Minutes Dec. 20, 2016
- 3. Fire Department Monthly Report November 2016

It was moved by Trustee Hughes and second by Trustee Kemp to approve the consent agenda. **Motion Carried**

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F. UNFINISHED BUSINESS - None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks - \$ 84,020.70

It was moved by Trustee Hernandez and second by Treasurer Wood to approve payment of the weekly and semi-weekly bills of \$ 84,020.70 from the appropriate accounts. Trustee Kemp noted that – the date on page 12 for the Semi-monthly checks, needs to be changed to **1/3/2017**.

7 – Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft 0 – Nays Absent: None **Motion Carried**

2. Resolution No. 17-01 – Designation of Depositories for 2017

It was moved by Clerk Oakes and second by Trustee Hughes to approve Resolution 17-01 as presented in board packet. Supervisor Kieft thanked Treasurer Wood for the good job he is doing.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft 0 – Nays: Absent: None **Motion Carried**

3. Approval of Audit Services

It was moved by Trustee Kemp and second by Supervisor Kieft to accept the recommendation of the Executive Committee to contract with Gabridge & Co. for MCT audit services for 2016, 2017, 2018 and an optional renewal for 2019 and 2020.

7 -Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft 0- Nays Absent: None **Motion Carried**

4. Resolution No. 16-43 — Introduction of Ordinance No. 16-13 — Provide for Regulation of Signs

It was moved by Trustee Hughes and second by Trustee Hernandez to approve Resolution No. 16-43, the introduction of Ordinance No. 16-13. Trustee Hughes stated that we have been working on changes to this ordinances for the past 10 years, it is time for us to move forward and approve the ordinance as presented. Supervisor Kieft stated that he could live with this but because it is a temporary sign would want some time limits added. Treasurer Wood addressed the Sunset provision: need "Sunset" defined and recheck the item number it references, before final adoption.

5 – Yeas: Kemp, Hernandez, Hughes, Ream, Oakes

2 – Nays: Wood, Kieft Absent: None **Motion Carried**

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H. PUBLIC COMMENTS:

1) Commissioner Susie Hughes 2425 Safari Lane – a) Tomorrow, January 4, 2017, Open House and swearing in of County Officials, 3:30 pm – 4:30 pm in Judge Marietti's courtroom, 4th floor Michael E. Kobza Hall of Justice.

I. ANNOUNCEMENTS:

- 1) Trustee Hernandez Requested that the revoked Special Use for All-Pro Towing be put back on the next board meeting agenda for further discussion and consideration for reinstatement. She provided all Board members a copy of a letter from Attorney Wistrom regarding this matter. Supervisor Kieft had major concerns about this entire matter. He will be checking with Township legal counsel regarding this issue.
- 2) Treasurer Wood DPW Committee meets January 24th at 3:30 pm and the Police & Fire Committee meets Jan. 17th at 3:45 pm Fire Station #1
- 3) Trustee Ream A four year agreement was ratified between L-3 and Local 113 UAW, effective December 23, 2016. This is good for the Township.
- 4) Trustee Kemp Update on Water Policy Board. Supervisor Kieft stated that the next meeting is Tuesday, January 10th.
- 5) Supervisor Kieft Day of Contract change: Fruitland Township contracts (Mechanical and Electrical) effective day from June 1 to June 26. This change was made at the request of Fruitland Township to reflect a one (1) year contract. 6) Police Chief Sanford Announced that he will be taking a job with the County as Under Sheriff. I met with Dave and Jeff last week. Ann was on vacation. I wanted to let the entire Board know from me before they heard from anyone else. This is a tough decision to make. I have been with MCT since I graduated from the Police Academy. My last day here will be January 27th. I will give a more formal presentation at the next Board meeting. The Board congratulated him on the new position. Treasurer Wood stated that the Board will need to consider appointing an Interim Police Chief at the next Board meeting.
- **J. ADJOURNMENT:** It was moved by Treasurer Wood and second by Trustee Kemp to adjourn the meeting at 7:33 pm. **Motion Carried**

Reviewed by		_ Recorded by
	David A. Kieft Jr, Supervisor	Clerk - Ann D. Oakes, CMC, CMMC